



## **BACKGROUND**

Hackney Migrant Centre (HMC) delivers a free, weekly advice and support service for vulnerable migrants on immigration, housing, welfare and access to health (our visitors). We support visitors to resolve their immigration problems and move out of homelessness and destitution in the long-term, as well as assisting them to address immediate issues. Most of our visitors lack secure immigration status or have a pending asylum claim and are destitute as a result of their immigration status and the Hostile Environment.

HMC currently employs an (interim) Operations Manager supported by a Fundraiser and a Finance Officer, and a Destitution Casework Coordinator, a Caseworker for Families and Young People, an Access to Justice Coordinator, a Volunteer Coordinator and a (fixed-term) Casework Support Assistant. HMC is currently recruiting its first Immigration Adviser. HMC's work is supported by over 50 dedicated volunteers and we work closely with a number of partner organisations to ensure visitors can access specialist legal advice and long-term support.

## **PURPOSE OF THE POST**

HMC's work is informed by a vision of a UK where no one is forced into destitution, exploitation or vulnerability as a result of their immigration status.

We're looking for an enthusiastic and highly motivated individual to undertake overall responsibility for the running of HMC as it delivers its purpose to support migrants primarily in Hackney, and the wider London community, to access rights and overcome injustice in the immigration system. The postholder will be responsible for strategic development and the effective operation of HMC's services and have oversight of the organisation's finance, administration and governance. The postholder will take overall responsibility for staffing, and line-manage a team of staff.

This is an exciting opportunity for the right person to develop and support HMC as it reviews its service following Coronavirus and the support it can provide for visitors. The postholder will have the opportunity to shape this role. If you relish the challenge, we would love to hear from you.

We particularly welcome and encourage applications from Black, Asian and Minority Ethnic individuals, those who are migrants or refugees, and who have lived experience of the impact of immigration policy and practice.

More information is available upon request by contacting [recruitment@hackneymigrantcentre.co.uk](mailto:recruitment@hackneymigrantcentre.co.uk) attention to the **Chair**.