

# Hackney Migrant Centre

Annual Report & Unaudited Financial statements

# 2023/2024



Charity Registration number  
1122363

Company Registration number  
06426744 (England and Wales)

# Legal and Administrative Information

**Chair**

Augusta Itua

(Appointment 20 June 2023)

**Co-Chair**

Katharine Meade

From 4th December 2023 until 13 November 2024

**Chair**

Hannah McConnachie

Until 4th December 2023

Secretary Until 13th November 2024

**Treasurer**

Christopher Wheatley

Kathryn Busby

(Appointment 17 September 2024)

Saraf Anan

Roger Besong

(Appointment 06 November 2023)

Henna Charania

(Appointment 18 January 2024)

Rayah Feldman

(Retired 20 June 2023)

Georgina Laming

(Appointment 17 March 2024)

Elizabeth Kolawole

-Johnson

Dr Rosemary Sales

(Resigned 04 December 2023)

Thomas Sasse

(Resigned 04 December 2023)

Abdullahi Yussuf

(Appointment 17 March 2024)

**Secretary**

Until Resignation

**Youth Trustee**

---

Charity number	1122363
Company number	06426744
Registered office	Hackney Migrant Centre, The Old Fire Station, 61 Leswin Road, London N16 7NX
Independent Examiner	Samir Shah FCA, ATII Ramon Lee Ltd Chartered Accountants, 93 Tabernacle Street, London EC2A 4BA
Bankers	Unity Trust Bank, Four Brindley Place, Birmingham B1 2JB

# Table of Contents

---

Trustees' Report	1-16
Independent Examiner's Report	19
Statement of Financial Activities	20
Balance Sheet	21
Notes to the Financial Statements	22-32

---

**The trustees present their annual report and financial statements for the year ended 31 March 2024.**

The financial statements have been prepared in accordance with the accounting policies set out in note to the financial statements and comply with the charitable company's Memorandum and Articles of Association, the Charities Act 2011, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

**Public Benefit Statement**

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on public benefit, including the guidance "Public Benefit: Running a Charity". The achievements and activities outlined in this report demonstrate the public benefit arising through the charity's activities

## Our Purpose

To stand in solidarity with migrants in Hackney and beyond, especially those most marginalised, by creating a welcoming space and supporting migrants to understand and assert their rights, while working together to challenge injustices both within the immigration system and in wider society.

### **Hackney Migrant Centre's (HMC) charitable objects are to:**

1. To relieve financial hardship, destitution and any other needs among refugees, asylum seekers, other migrants and their families including, but not limited to, the provision of legal services, advice, advocacy and other support which they could not otherwise obtain through lack of resources;
2. To preserve and protect the physical and mental health of refugees, asylum seekers, other migrants and their families especially, but not exclusively, by providing advice and advocacy to assist them to access suitable housing, health care and other relevant services; and
3. To advance the education of the public in general about issues relating to refugees, asylum seekers, other migrants and their families.

### **Our strategic aims (2024-2027)**

1. To foster a safe community space where migrants can participate and access opportunities to remove barriers in their daily lives.
2. To improve access to high-quality advice, representation, and well-being support, working to achieve better outcomes for migrants with insecure housing or immigration status, and those living in destitution.
3. To build partnerships and campaign, using our knowledge to advance migrants' rights locally and nationally.
4. To champion good leadership and governance, by challenging oppressive systems and structures, and striving for justice, while advocating for equity, diversity, and inclusivity.

## A Message from our Chair of Trustees's – Augusta Itua

Throughout 2023-2024, HMC has continued to provide high quality, specialist services to migrants in Hackney and across London. This was our second year as a Level 3 OISC accredited organisation, enabling us to provide expert immigration advice and legal representation alongside our invaluable housing and destitution casework. As we witness the ongoing scarcity in immigration Legal Aid advice and representation, HMC remains one of the few organisations in East London providing specialist immigration advice for free, ensuring access to justice for those most in need.

This year we saw changes in both our Board and staff team, most notably with the departure of Dr Rosemary Sales from our Board after 13 years active in HMC and our CEO, Charlotte Buckley. In an increasingly competitive fundraising environment, the funding secured under Charlotte's leadership allowed us to develop our services in response to the growing demand for immigration, housing and welfare advice. Despite, the impacts of the hostile immigration policies on our visitors and the sector, we continue to forge relationships and build local partnerships with organisations and key individuals working towards similar goals.

In May 2024, we welcomed Becky Moore as our new CEO. Becky joins HMC at a pivotal time, and we are looking ahead with a focus on stabilising the organisation and securing the resources needed to continue to deliver our services and support our visitors, staff and volunteers. After 17 years embedded in our community, we remain committed to HMC's long-term sustainability, so we can continue to stand in solidarity with all migrants in our community.

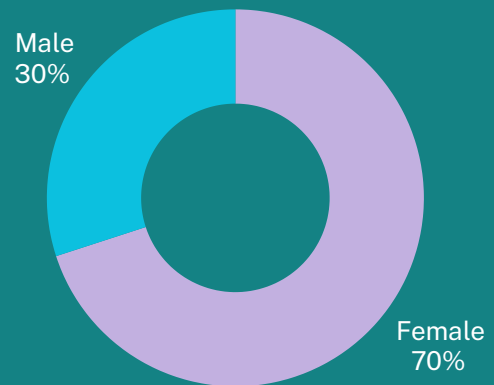
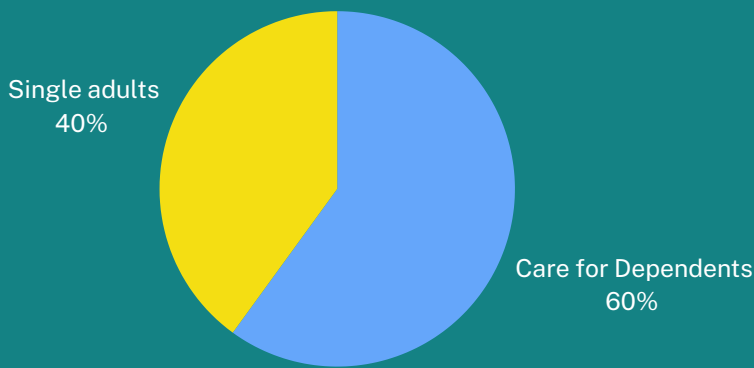
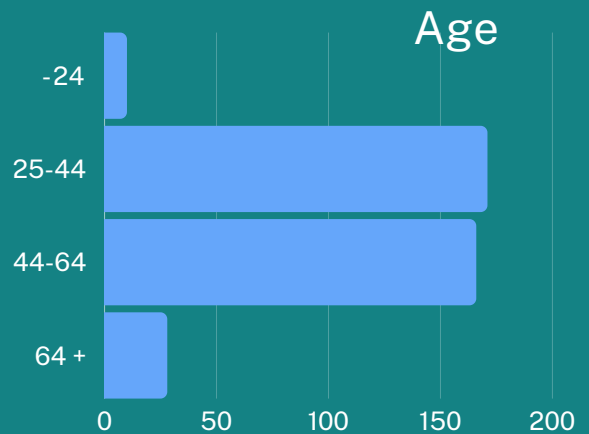
Best wishes,

*Augusta Itua*

"When i came to Hackney Migrant Centre i felt half dead, they made me feel hope when I have none, they made me strong, psychologically, emotionally and physically'."

**700**

Individuals engaged with our service across Immigration, Housing, Advocacy and Community



**63**

countries are represented among the people HMC supports

## Nikesh's story

Nikesh\*, who had been living and working in the UK, was accepted into a postgraduate teacher training program with a bursary in 2023. However, delays in switching to a student visa forced him to defer his course. Unable to work whilst his visa application was pending, Nikesh faced the risk of losing his accrued years toward UK settlement if he had to leave the country to earn an income.

Nikesh sought HMC's advice on his immigration options. HMC determined that the Home Office delay was likely unjustified and advised him to apply for "leave outside the rules" to preserve his employment rights. As Nikesh by then had no income, HMC successfully supported Nikesh to apply to have the fee for the application waived on the grounds of financial hardship.

In April 2024, HMC supported Nikesh to secure a permanent employment position and visa sponsorship from his new employer. Nikesh has expressed his deep gratitude for HMC's support in navigating the challenges of complex immigration systems and retaining his right to remain in the UK.

\*Name changed to protect identity



## What we do

HMC provides free advice and support to migrants, refugees and asylum seekers based in London. Our service users, known as our 'visitors', can approach our service directly without requiring a referral. Most of our visitors are destitute or homeless as a result of their immigration status and have been unable to move forwards in their lives because they can't access specialist legal advice. HMC works to address the severe shortage of free immigration advice for those most in need and provides tailored support to empower our visitors to resolve both the immediate and long-term issues impacting their lives. Our tailored support offer recognises the intersecting challenges that migrants face and interlinks the services available to prevent individuals from falling through the gaps.

### **HMC's core services include:**

#### **Immigration Advice**

- Our specialist team provides legal advice and representation. We offer comprehensive guidance to navigate complex processes, ensuring access to accurate, professional support.

#### **Housing & Welfare Advice**

- HMC delivers essential support around housing and welfare through information, advocacy, and casework. We assist individuals and families with urgent housing issues, benefits, and other vital needs.

#### **Holistic Advocacy**

- Beyond traditional services, HMC offers holistic support that addresses the full spectrum of our visitors' needs. Our advocacy connects individuals to resources, facilitates access to healthcare, and ensures fair treatment across systems that impact their lives.

#### **Community Building**

- Through regular community sessions, we foster a warm, inclusive environment where visitors can enjoy a hot meal, participate in social activities, and access childcare in our creche. In collaboration with local organisations, we also host workshops and information sessions to equip our community with practical knowledge and skills.



## Immigration Advice

When migrants can access legal advice and fair processes, they can challenge unjust policies, and secure the right to work, housing, and essential services. Our small in-house immigration team includes highly skilled and experienced immigration solicitors and caseworkers. We also work with partner charities and organisations to secure specialist advice and representation for visitors, including Islington Law Centre, RAMFEL and KIND.

Key services our immigration team provides include:

1. Private life claims: Assisting individuals seeking lawful residence based on their private/family life in the UK, including human rights claims, claims based on significant obstacles to returning to their country of origin and on 20 years of continuous residence in the UK. HMC also supports young people in this area.
2. Indefinite Leave to Remain (ILR): Assisting individuals seeking ILR based on lawful residence, domestic violence, and/or discretionary grounds.
3. Accessibility and fee waivers: For destitute individuals or those unable to afford Home Office application fees and Immigration Health Surcharges, we assist with fee waiver applications.
4. Change of Conditions (CoC) applications: Supporting those with No Recourse to Public Funds (NRPF) to apply for access to public funds.
5. Asylum claims: We will formally support and represent individuals with their asylum claims.
6. Refugee family reunion: Supporting refugees to apply for family members to join them in the UK under refugee family reunion rules. We also assist based on human rights grounds.
7. Family members: Legal support extends to applications for family members of British citizens, those with settled status or leave to remain in the UK.

**70%**

of Leave to Remain applications made with HMC's support were successful

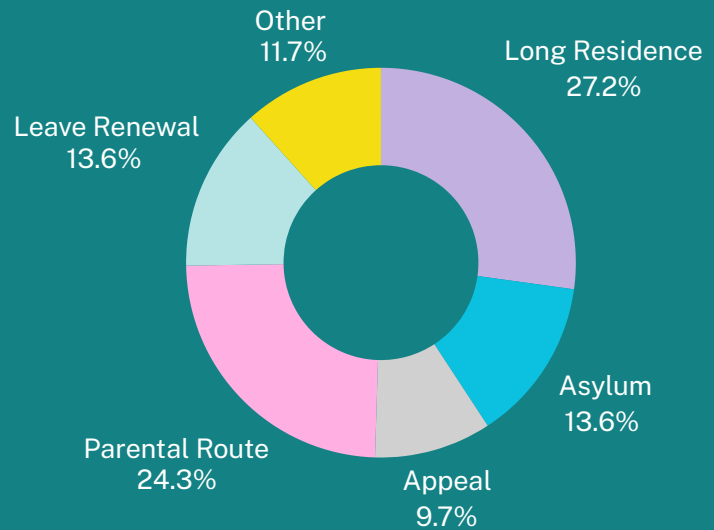
**50**

Individuals Granted Leave to Remain in 2023-24

## Immigration Impact

# 85%

Visitors with NRPF saw the condition lifted after HMC-supported immigration applications



- 96% of Fee Waiver applications made with HMC's support were successful
- HMC facilitated 108 additional legal advice appointments with external advisors visiting our service
- 40-60 people were supported every week by our immigration advisors and caseworkers, to progress their immigration cases

## Alleviating and preventing destitution

HMC's visitors experience intersecting problems and face complex challenges. These issues and the immigration challenges must be addressed simultaneously. Our 360-degree model provides integrated support to alleviate or prevent homelessness and destitution while immigration cases are being resolved.

## Housing Advice

Our dedicated team, supported by specialist volunteers, works closely with legal partners like Hackney Community Law Centre, Miles and Partners, and Together with Migrant Children to assist with complex cases. Key services our housing team provides include:

1. Facilitate access to legal representation: Visitors have access to specialised legal advice and representation through our network of partners.
2. Initiate legal action: Issue pre-action protocol letters (letters before legal action) to address accommodation and support disputes.
3. Advocate for higher quality accommodation: Actively pursue more suitable housing conditions for visitors.
4. Offer advice on evictions: Provide comprehensive guidance on eviction processes and rights, including supporting access to legal advice and representation where needed.
5. Submit applications to shelters: Assist those facing street homelessness by submitting applications to local shelters and temporary accommodation services.
6. Referrals to local authorities: Under the Care Act 2014 or the Children Act 1989 to secure accommodation and subsistence support for destitute individuals and families.
7. Homeless applications to local councils: Help visitors complete and submit homeless applications to access housing support and resources.
8. Asylum support and accommodation: Aid with asylum support applications and accommodation provisions for those seeking asylum.
9. Apply for benefits and appeal refusals: Assist in applying for benefits, accessing public funds, and appealing refusals where necessary to ensure welfare rights and financial support are secured for those most in need.

# Housing Impact

## Adaku's story

Adaku\* is an older woman with sight loss, who was living in the UK without status after overstaying her leave. Adaku came to HMC facing street homelessness after an eviction. HMC successfully advocated for Care Act accommodation and care for the visitor, before beginning to work with Adaku to support her to regularise her status.

\*Name changed to protect identity



81%

Homeless visitors secured safe housing with HMC's support



50%

More visitors are able to access welfare payments, after support from HMC.

---

## No Recourse to Public Funds (NRPF)

Many migrants have No Recourse to Public Funds (NRPF) and are unable to access the support they might otherwise be eligible for.

In 2023-2024, HMC coordinated and delivered Hackney Council's 'No Recourse to Public Funds' grant. We developed strategic referral pathways with key partners, ensuring impactful grant distribution and emergency respite accommodation to those in immediate need.

## Holistic Advocacy

Our dedicated volunteers advocate to help visitors meet basic needs and access community and statutory services, including:

1. Healthcare services, e.g. registering with a GP and a dentist.
2. Direct financial help, including grants from charitable trusts
3. Opening bank accounts
4. Free School Meals
5. Travel cards, e.g. Freedom Passes and Oyster Cards
6. Donated clothes, baby items, toys and school supplies
7. Information on open foodbanks and baby banks and the provision of vouchers for those requiring referrals.
8. Signposting visitors to specialist services, including organisations for survivors of violence and Female Genital Mutilation (FGM)



HMC distributed £28,898 in grants last year, plus an additional £20,506 from the NRPF fund."



20+ Visitors to access NHS Services

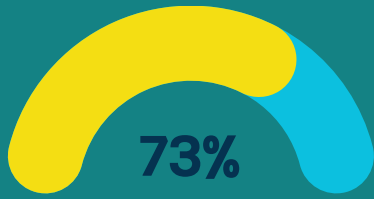


100+ visitors to access foodbank vouchers

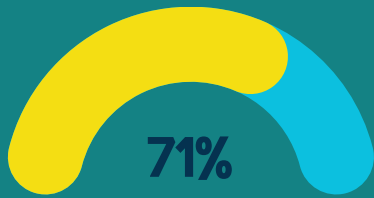
---

## Community Building

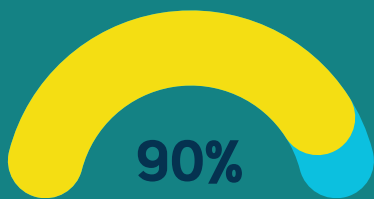
Our community includes over 60 dedicated volunteers, a third of whom have lived experience of migration in the UK, and some are present or past visitors of HMC. In 2023-2024, we supported two volunteers and one staff member to gain OISC accreditation, through training, work experience, and ongoing support, thereby contributing to capacity building in the sector.



**of volunteers at HMC report an improved sense of purpose**



**of volunteers at HMC report feeling an improved connection to their community**



**of volunteers felt HMC helped increase their awareness of issues impacting migrants**

---

Recognising the severe isolation that many of our visitors experience, we provide a weekly community space with a creche in an accessible venue in Hackney.

**40-60**

Visitors attend the service each week.

**2,300**

Hot meals have been distributed through our community sessions

We also:

- Partnered with local organisations to deliver tailored workshops and activities, including crafts with Mamasuze, singing with Singing Blankets, storytelling with Tall Stories and much more.
- Hosted a winter and summer community gathering, to celebrate our communities



---

## Thank you

We want to express our gratitude to everyone who has contributed to HMC's mission and successes in 2023-2024. Our collaborative network of staff, volunteers, trustees, partners and supporters makes our work possible.

We are particularly grateful for the unceasing support of our local community, including the businesses and individuals who consistently stand in solidarity with us.

Finally, a special thanks to the trusts and foundations that support our work and stand alongside HMC to show solidarity with migrants, including:

Trust for London  
City Bridge Trust  
Mr Smith & Mount Trust  
Garfield Weston  
Paul Hamlyn  
Postcode Lottery  
David & Ruth Lewis  
Sisters of the Holy Cross  
London Churches Refugee Fund

Whole Foods  
Nationwide Community Fund  
The Schroder Charity Trust  
AB Charitable  
Albert Hunt  
Hackney Parochial Charities  
Lottery Cost of Living  
South Hackney Parochial Charities

## Structure, Governance and Management

HMC is guided by a committed and diverse Board of trustees who ensure we stay aligned with our mission. Led by Chair Augusta Itua, a Children's Rights Lawyer specialising in Youth Justice, Family and Community Care Law, our Board includes members with lived migration experience — three of whom are former HMC visitors, including a Youth Trustee who was appointed in March 2024. As an explicitly anti-racist organisation, our vision is a society free from oppression and discrimination. We prioritise our visitors' voices in our casework and operations through co-production and active participation with our visitors and volunteers.

HMC delegates the day-to-day management of HMC to a Chief Executive Officer. In 2023-2024, HMC's staff team consisted of 11 staff, with 9 full-time equivalent roles. Our work was supported by more than 60 volunteers, extending our reach and activities as an organisation.

### Trustees' recruitment and induction

HMC is governed by a Board of Trustees. Trustees are appointed for 3-year terms, up to 9 years. The trustees had no beneficial interests in, or contracts with, HMC during the year.

The induction process for new trustees includes the provision of information, as specified by the Charity Commission, on their roles and responsibilities and HMC's policies and procedures. Trustees are also supported to visit HMC and meet staff.

### Financial review

Our income for 2023-24 amounted to £488,900. This was a fantastic achievement in the face of a very competitive funding environment and was largely helped by Hackney Council's 'No Recourse to Public Funds' grant. Unrestricted funds received in the year fell from £305,716 in 2022-23 to £161,727.

Our expenditure for the year was £544,217 (2023: £362,880). The main factors which have contributed to this increase are:

- The delivery of the 'No Recourse to Public Funds' grant
- An increase in our staff numbers
- Increased operating costs and salary costs due to cost of living increases



The result for the year was a deficit of £55,317 (2023 surplus: £74,049). Our reserves policy is to carry forward a reserve of a minimum of three months' expenditure to ensure future financial security. For the year under review such reserves would be a minimum of £136,000 which we have exceeded with a reserve of £179,194.

## **Risk Management**

The management team and Board of Trustees assess key risks affecting the charity's operations and future. A risk register, covering strategic, operational, financial, governance, compliance, and external risks, is regularly updated by the management team and reviewed by the Board quarterly. Actions to mitigate risks are identified and addressed promptly.

## **Statement of Trustees' responsibilities**

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Company law requires the trustees to prepare financial statements for each financial year, which gives a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees' report was approved by the Board of Trustees.



Augusta Itua

Chair of Hackney Migrant Centre's Board of Trustees

# HACKNEY MIGRANT CENTRE

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF HACKNEY MIGRANT CENTRE

---

I report to the trustees on my examination of the financial statements of Hackney Migrant Centre (the charitable company) for the year ended 31 March 2024.

This report is made solely to the charity's trustees, as a body, in accordance with the Charities Act 2011.

My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my Independent Examination, for this report, or for the opinions I have formed.

#### **Responsibilities and basis of report**

As the trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charitable company's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

Since the charitable company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of , which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

**Samir Shah FCA, ATII**

**Ramon Lee Ltd**  
**Chartered Accountants**  
**93 Tabernacle Street**  
**London**  
**EC2A 4BA**

Dated: .....

# HACKNEY MIGRANT CENTRE

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

	Notes	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Total 2023 £
<b><u>Income and endowments from:</u></b>					
Donations and legacies	3	161,727	327,173	488,900	436,798
Other income	4	-	-	-	131
<b>Total income</b>		<u>161,727</u>	<u>327,173</u>	<u>488,900</u>	<u>436,929</u>
<b><u>Expenditure on:</u></b>					
Raising funds	5	33,141	-	33,141	25,702
Charitable activities	6	181,841	329,235	511,076	337,178
<b>Total expenditure</b>		<u>214,982</u>	<u>329,235</u>	<u>544,217</u>	<u>362,880</u>
<b>Net (expenditure)/income for the year/ Net movement in funds</b>		(53,255)	(2,062)	(55,317)	74,049
Fund balances at 1 April 2023		<u>181,900</u>	<u>52,611</u>	<u>234,511</u>	<u>160,462</u>
<b>Fund balances at 31 March 2024</b>		<u><u>128,645</u></u>	<u><u>50,549</u></u>	<u><u>179,194</u></u>	<u><u>234,511</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

The notes on pages 7 to 17 form part of these financial statements.

# HACKNEY MIGRANT CENTRE

## BALANCE SHEET

AS AT 31 MARCH 2024

	Notes	2024 £	£	2023 £	£
<b>Current assets</b>					
Debtors	12	29,608		3,088	
Cash at bank and in hand		189,184		250,436	
		<u>218,792</u>		<u>253,524</u>	
<b>Creditors: amounts falling due within one year</b>					
	13	<u>(39,598)</u>		<u>(19,013)</u>	
Net current assets			<u>179,194</u>		<u>234,511</u>
<b>Income funds</b>					
Restricted funds	14		50,549		52,611
Unrestricted funds			128,645		181,900
			<u>179,194</u>		<u>234,511</u>

The notes on pages 7 to 17 form part of these financial statements.

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2024.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The directors acknowledge their responsibilities for:

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements were approved by the Trustees on .....13/11/2024..... and were signed on its behalf by:



Augusta Itua  
Chair

# HACKNEY MIGRANT CENTRE

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2024

---

#### 1 Accounting policies

##### Charity information

Hackney Migrant Centre is a private company limited by guarantee incorporated in England and Wales and has no share capital. The registered office is Migrant Centre, The Old Fire Station, 61 Leswin Road, London, N16 7NX. The liability of each member in the event of winding up is limited to £10.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charitable company's Memorandum and Articles of Association, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charitable company is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Designated funds are subject to specific conditions by donors that the capital must be maintained by the charitable company.

#### 1.4 Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and that the amount can be measured reliably.

The 'grants, donations and legacies' heading on the Statement of Financial Activities includes unrestricted grants and donations, given in general to the organisation and restricted grants and donations which are given for specific elements of our work.

For legacies, entitlement is taken when a distribution is received from the estate. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income received in advance of the provision of a specified service is deferred until the criteria for income recognition are met.

# HACKNEY MIGRANT CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

---

#### 1 Accounting policies

(Continued)

##### Donations of gifts, services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item or received the service, any conditions associated with the donation have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), volunteer time is not recognised so refer to the trustees' annual report for more information about their contribution.

On receipt, donated gifts, professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

##### Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

#### 1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

##### Allocation of support costs

Resources expended are allocated to the particular activity where the cost relates directly to that activity. However, the cost of overall direction and administration of each activity, comprising the salary and overhead costs of the central function, is apportioned to the Moving out of Hardship project where the budget allows and the balance to the Drop-In Centre activities, where the bulk of our resources are used. The Hardship Fund and the Grants for Individuals are co-ordinated mainly by volunteers.

#### 1.6 Tangible fixed assets

Items of equipment are capitalised where the purchase price exceeds £500. Depreciation costs are allocated to activities on the basis of the use of the related assets in those activities. Assets are reviewed for impairment if circumstances indicate their carrying value may exceed their net realisable value and value in use.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	Fixtures, fittings and computer equipment	4 years
-----------------------	---	---------

#### 1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

# HACKNEY MIGRANT CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

---

#### 1 Accounting policies

(Continued)

##### 1.8 Financial instruments

The charitable company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charitable company's balance sheet when the charitable company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

##### 1.9 Taxation

The charitable company is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

##### 1.10 Creditors and provisions

Creditors and provisions are recognised when the charitable company has a legal or constructive present obligation as a result of a past event, it is probable that the charitable company will be required to settle that obligation and a reliable estimate can be made of the amount of the obligation.

The amount recognised as a provision is the best estimate of the consideration required to settle the present obligation at the reporting end date, taking into account the risks and uncertainties surrounding the obligation. Where the effect of the time value of money is material, the amount expected to be required to settle the obligation is recognised at present value. When a provision is measured at present value, the unwinding of the discount is recognised as a finance cost in net income/(expenditure) in the period in which it arises.

##### 1.11 Operating leases

Rental charges are charged on a straight line basis over the term of the lease.

##### 1.12 Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

##### 1.13 Pensions

The charity pays employer contributions to defined contribution pension schemes.

#### 2 Critical accounting estimates and judgements

In the application of the charitable company's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

# HACKNEY MIGRANT CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

### 3 Donations and legacies

	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
<i>Trusts and Foundations:</i>				
AB Charitable Trust	30,000	-	30,000	10,000
Allen & Overy Foundation	-	-	-	10,000
Anton Jurgens Charitable Trust	-	-	-	3,000
The Arnold Clark Community Fund	-	-	-	1,000
Charles S. French Charitable Trust	-	-	-	2,500
Garfield Weston	-	-	-	10,000
Hackney Parochial Charities	10,000	-	10,000	11,000
London Catalyst - Samaritan Grant	-	-	-	1,000
London Churches Refugee Fund	-	1,000	1,000	1,000
Mrs Smith & Mount Trust	-	15,000	15,000	15,000
The MSN Fund	-	-	-	21,087
Sisters of the Holy Cross	-	10,000	10,000	-
Society of the Holy Child Jesus	-	-	-	10,000
South Hackney Parochial Charity	-	4,000	4,000	-
The Albert Hunt Trust	-	7,000	7,000	7,000
The Blue Moon Trust	-	-	-	10,000
The Leigh Trust	-	-	-	2,500
Trust for London Trustee Distribution Fund	-	54,000	54,000	119,000
West Hackney Parochial Charity	-	-	-	5,000
Anonymous and other small grants	-	-	-	75,000
Hackney Council	-	100,000	100,000	-
Community Organisations Cost of Living Fund	-	67,275	67,275	-
Postcode Society Trust	-	25,000	25,000	-
Paul Hamlyn Foundation	20,000	-	20,000	-
Nationwide Community Fund	-	15,000	15,000	-
The David & Ruth Lewis Charitable Trust	50,000	-	50,000	-
Schroder Charity Trust	5,000	-	5,000	-
	<u>115,000</u>	<u>298,275</u>	<u>413,275</u>	<u>314,087</u>
<i>Grants for Individuals:</i>	-	28,898	28,898	23,640
<i>Community Supporters:</i>	1,585	-	1,585	4,031
<i>Individual Donations and gift aid:</i>	29,558	-	29,558	44,767
<i>Fundraising:</i>	15,584	-	15,584	50,273
	<u>161,727</u>	<u>327,173</u>	<u>488,900</u>	<u>436,798</u>
<b>For the year ended 31 March 2023</b>	<u><u>305,716</u></u>	<u><u>131,082</u></u>		<u><u>436,798</u></u>



# HACKNEY MIGRANT CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

---

### 4 Other income

	Unrestricted funds £	Total 2024 £	Total 2023 £
Earned income	-	-	131
	<u>-</u>	<u>-</u>	<u>131</u>
	<u>-</u>	<u>-</u>	<u>131</u>
<b>For the year ended 31 March 2023</b>	<u>131</u>		<u>131</u>

### 5 Raising funds

	Cost of Raising funds £	Total 2024 £	Total 2023 £
Other fundraising costs	1,586	1,586	910
Staff costs	31,555	31,555	24,792
	<u>33,141</u>	<u>33,141</u>	<u>25,702</u>
	<u>33,141</u>	<u>33,141</u>	<u>25,702</u>
<b>For the year ended 31 March 2023</b>	<u>25,702</u>		<u>25,702</u>

# HACKNEY MIGRANT CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

### 6 Charitable activities

	Drop-In and Advice Service £	Charitable Hardship Fund £	Activities Grants for Individuals £	Total 2024 £	Total 2023 £
Staff costs	235,443	-	19,113	254,556	120,306
Legal advisors	17,433	-	-	17,433	15,570
Interpreting and other direct costs	7,824	-	-	7,824	6,345
Grants for individuals	-	-	46,305	46,305	23,640
Hardship fund - grants	-	5,620	-	5,620	3,383
Rent & storage for Drop-In centre	12,950	-	-	12,950	11,200
Volunteer and intern expenses	8,665	-	-	8,665	5,881
Food and kitchen supplies	2,850	-	-	2,850	3,291
Drop-In centre running costs	8,012	-	-	8,012	4,644
Working from home costs	-	-	-	-	859
Subscriptions and membership	1,169	-	-	1,169	-
	<u>294,346</u>	<u>5,620</u>	<u>65,418</u>	<u>365,384</u>	<u>195,119</u>
Share of support costs (see note 7)	142,909	-	-	142,909	140,631
Share of governance costs (see note 7)	2,783	-	-	2,783	1,428
	<u>440,038</u>	<u>5,620</u>	<u>65,418</u>	<u>511,076</u>	<u>337,178</u>
<b>Analysis by fund</b>					
Unrestricted funds	178,864	2,977	-	181,841	243,798
Restricted funds	261,174	2,643	65,418	329,235	93,380
	<u>440,038</u>	<u>5,620</u>	<u>65,418</u>	<u>511,076</u>	<u>337,178</u>
<b>For the year ended 31 March 2023</b>					
Unrestricted funds	216,775	3,383	23,640		243,798
Restricted funds	93,380	-	-		93,380
	<u>310,155</u>	<u>3,383</u>	<u>23,640</u>		<u>337,178</u>

# HACKNEY MIGRANT CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

### 7 Support costs

	Support costs	Governance costs	2024	2023
	£	£	£	£
Staff costs	101,419	-	101,419	100,948
Other staff costs	13,514	-	13,514	16,732
Office rent	7,104	-	7,104	8,799
Internet	569	-	569	569
Office equipment and supplies	10,266	-	10,266	3,781
Finance and admin	4,011	-	4,011	1,088
Insurance	4,637	-	4,637	2,173
Subscriptions and membership	1,369	-	1,369	1,732
Professional fees	20	-	20	4,809
Independent Examiner's fees	-	2,376	2,376	1,428
Trustee expenses	-	394	394	-
AGM and Annual Report	-	13	13	-
	<u>142,909</u>	<u>2,783</u>	<u>145,692</u>	<u>142,059</u>
Analysed between				
Charitable activities	<u>142,909</u>	<u>2,783</u>	<u>145,692</u>	<u>142,059</u>
	<u>142,909</u>	<u>2,783</u>	<u>145,692</u>	<u>142,059</u>

# HACKNEY MIGRANT CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

---

#### 8 Grant making

We grant small amounts of cash, usually £10 or £20 to visitors to our Drop-In centre, known as Hardship grants which cover emergency costs they may have such as food, travel and personal care items. Each grant is assessed on an individual basis and the visitor signs a receipt confirming they have received it. Grants are paid from our restricted Hardship Fund, which is funded by grants and donations specifically earmarked for the purpose.

We also apply for grants on behalf of visitors to our centre which we pass on to them.

During the year we received 145 grants (2023: 144) totalling £28,898 (2023: £23,640) for our visitors. The grants received are kept in a separate bank account to the rest of the organisation's cash. The grants are received and paid to the individuals usually within 2 weeks of receipt. In the rare occasion that we cannot contact the grant recipient the funds are paid back to the grantor. During the year grants were received from the following organisations:

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Anton Jurgens Charitable Trust	-	3,000
Fund for Human Need	1,740	1,690
Heinz, Anna & Carol Kroch Foundation	21,528	15,725
R L Glasspool Charity Trust	790	1,075
Severn Wells	-	2,000
The Nawaal Fund	1,600	-
We Belong	-	150
Southall Black Sisters	2,700	-
New City College	270	-
The Biscuit Fund	270	-
	<u>28,898</u>	<u>23,640</u>

#### 9 Net movement in funds

Net movement in funds is stated after charging/(crediting)

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Operating lease rentals: Property	7,104	8,799
Independent Examiners' remuneration	2,376	1,428
	<u>9,480</u>	<u>10,227</u>

#### 10 Trustees

The charity trustees were not paid or received any other benefits from employment with the charity in the year (2023: £nil).

No charity trustee received payment for professional or other services supplied to the charity (2023: £nil). No trustee claimed travel expenses in 2024 or 2023.

# HACKNEY MIGRANT CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

### 11 Employees

The average number of full-time equivalent employees (including casual and part-time staff) was as follows:

	<b>2024</b>	<b>2023</b>
	<b>Number</b>	<b>Number</b>
Raising funds	0.70	0.70
Charitable activities	5.80	2.90
Support and governance	2.30	1.90
	<hr/>	<hr/>
Total	8.80	5.50
	<hr/> <hr/>	<hr/> <hr/>

The average monthly number of employees during the year was: 11 (2023 - 7)

<b>Employment costs</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Wages and salaries	327,032	201,919
Temporary staff cover	3,643	13,902
Social security costs	31,011	13,911
Employer's contribution to defined contribution pension schemes	25,844	16,314
	<hr/>	<hr/>
	387,530	246,046
	<hr/> <hr/>	<hr/> <hr/>

The total employee benefits including pension contributions of the key management personnel were £128,362 (2023: £101,399).

There were no employees whose annual remuneration was more than £60,000.

### 12 Debtors

	<b>2024</b>	<b>2023</b>
<b>Amounts falling due within one year:</b>	<b>£</b>	<b>£</b>
Other debtors	2,608	1,965
Prepayments and Accrued income	27,000	1,123
	<hr/>	<hr/>
	29,608	3,088
	<hr/> <hr/>	<hr/> <hr/>

### 13 Creditors: amounts falling due within one year

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Trade creditors	6,193	3,152
Taxation and social security	8,567	4,639
Other creditors	4,764	4,094
Accruals and deferred income	20,074	7,128
	<hr/>	<hr/>
	39,598	19,013
	<hr/> <hr/>	<hr/> <hr/>

# HACKNEY MIGRANT CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

#### 14 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			Movement in funds			Balance at 31 March 2024 £
	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Balance at 1 April 2023 £	Incoming resources £	Resources expended £	
<i>Drop-In and Advice Service:</i>							
The Arnold Clark Community Fund	-	1,000	(322)	678	-	(343)	335
Mrs Smith & Mount Trust	-	15,000	-	15,000	15,000	(30,000)	-
Trust For London	-	54,000	(33,426)	20,574	54,000	(65,640)	8,934
The MSN Fund	4,550	21,087	(18,060)	7,577	-	(7,577)	-
Postcode Society Trust	-	-	-	-	25,000	(25,000)	-
Hackney Council	-	-	-	-	29,864	(24,887)	4,977
Nationwide Community Fund	-	-	-	-	15,000	(15,000)	-
Charles S. French Charitable Trust	-	2,500	(2,500)	-	-	-	-
Hackney Parochial Charities	-	11,000	(10,000)	-	-	-	-
<i>Grants for Individuals:</i>							
Hackney Council	-	-	-	-	70,136	(36,520)	33,616
Other	4,451	23,640	(23,640)	4,451	28,898	(33,349)	-
<i>Hardship Fund:</i>							
Hardship Fund	3,908	-	(3,433)	4,330	1,000	(2,643)	2,687
<i>Restricted core costs:</i>							
South Hackney Parochial Charity	2,000	-	(2,000)	-	4,000	(4,000)	-
Community Organisations Cost of Living Fund	-	-	-	-	67,275	(67,275)	-
Albert Hunt	-	-	-	-	7,000	(7,000)	-
Sisters of the Holy Cross	-	-	-	-	10,000	(10,000)	-
	<u>14,909</u>	<u>131,082</u>	<u>(93,381)</u>	<u>52,611</u>	<u>327,173</u>	<u>(329,234)</u>	<u>50,549</u>

# HACKNEY MIGRANT CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

### 14 Restricted funds

(Continued)

#### Drop-In Centre

All grants received for the Drop-In Centre were towards general running costs of the service, with the exception of The MSN Fund, which is towards salary costs for the the Volunteer Co-ordinator post.

#### Arnold Clark

This funding is towards our social sessions which take place at our Wednesday drop in service.

#### Mr & Mrs Smith Mount

This funding is to cover housing work.

#### Trust For London

Funding from Trust for London is for the salary of our Immigration Manager and related costs.

#### Grants for individuals

Grants received from organisations passed on to individual visitors.

#### Hardship Fund

Donations received for our Hardship Fund pays out small grants or pays for emergency accommodation to individuals in need.

#### Hackney Council

This funding is used to support migrants with no recourse to public funds.

### 15 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total 2024 £	Unrestricted funds £	Restricted funds £	Total 2023 £
Fund balances at 31 March 2024 are represented by:						
Current assets/(liabilities)	128,645	50,549	179,194	181,900	52,611	234,511
	<u>128,645</u>	<u>50,549</u>	<u>179,194</u>	<u>181,900</u>	<u>52,611</u>	<u>234,511</u>

### 16 Related party transactions

There were no disclosable related party transactions during the year (2023 - none).